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| Facilitator: | Maureen A. Hennessey, Ed.D. | Note taker: | Cierra Gomez |
|  Location: | Human Services CenterGarden Room  |  Date: Time: | April 9, 20199:00AM to 11:00AM |

In attendance: Susan Wenrick, Maureen Hennessey, Cierra Gomez, Lynne Timby, Kalyn Roberts, Beth Till

1. Treasurer’s Report
	1. MCIC account balance $32, 691.59
		1. Change from last meeting:
			1. + $500 from Merck
			2. + $500 VaxCare
			3. + $1,190 for registration fees
		2. Immunization grant: $1,799.18 (approx.) (Grant period is July 1, 2018 – June 30, 2019)
			1. $295.00- Printing of Child & Adolescent Immunization Schedules for MCIC Presentation
			2. April 26, 2019 deadline to submit purchase request
2. September MCIC General Meeting
	1. Potential Speaker- Brenda Anastasio, RN (Pennsylvania Department of Health, Division of Immunizations)
	2. Refreshments
		1. Marc Greenberg
3. 2019 MCIC Dinner Update
	1. Discussion of Speakers/Presentation/PowerPoint slides
		1. PowerPoint slides submitted by April 19, 2019
	2. IT support
		1. Robert Till unable to attend
	3. # of registrations/Publicizing the event
		1. 37 paying attendees, 47 in total (10 on comp list)
			1. Comp list attendees still need to register (email Monica)
		2. Final registration email/reminder- Monica
	4. Program Agenda/Time table/Time Keeper
		1. Maureen provided updated Time table
			1. Changes made at 4.9.19 meeting
				1. Another revision to be completed
		2. Time Keeper- Gail Wright
		3. Program Brochure- Michelle Geer
	5. Folders/Items Inside Folders/ Folder Stuffing Party
		1. Stuffing party- April 30, 2019 11:00 AM
			1. 200 Yellow folders
				1. Updated Immunization Schedules (adult and child), PowerPoint slides, Immunize Flyer, MCIC postcard, additional flyers, Vaccine Preventable Flyer
		2. Samantha Pierpoint- assist with Survey Monkey assessment
			1. Estimated cost- $250.00
			2. Kalyn and our group will review and update former Evaluation Questionnaire
	6. Incentive Items at table
		1. Keychain, Program Brochure, and Survey Monkey card
	7. Exhibitors
		1. Received check, and approved
			1. Sanofi Pasteur, Merck, Vaxcare
		2. No check received, but approved
			1. Pfizer, LabRepCO
		3. Submitted, but not approved
			1. GSK
		4. No response
			1. Health Partners, Aetna
		5. Non-profit tables
			1. MCIC, OPH (clinical and communicable), Bryn Mawr Hospital, Montgomery County Health Alliance , Hepatitis B Foundation, CHOP Vaccine Education Center
		6. Dinner Committee Meeting
4. MCIC Information Post Card
	* + 1. Maureen- Date on MCIC post card in address box
				1. Kalyn does not foresee Goals changing
				2. October Meeting- revisit goals and objectives, bylaws, and elections
5. Mumps Update
	1. Cierra Gomez provided updated on Mumps Cases in Montgomery County
		1. Increased number of cases in Montgomery County
			1. 34 cases in total
				1. 2 confirmed cases

Associated with Temple University Outbreak

* + - * 1. 7 probable cases
				2. 18 suspect cases
				3. 7 not a case
1. Pennsylvania Immunization Coalition Meeting and Conference
	1. MCIC Members Attending
		1. Maureen- Only conference
		2. Susan- Meeting and Conference
	2. Nomination of Immunization Champion
		1. Potential Nominee- Kayln and Kristine Jones collaborating
2. Other Business
	1. Upcoming Victor Vaccine Activities/Staffing
		1. DEAR Day at Rupert Elementary School, April 11, 2019
			1. Victor Vaccine and Kalyn attending
		2. International Festival, April 27, 2019
			1. Susan to send out schedule of volunteers
		3. Elmwood Zoo Safety Day May 18, 2019 from 10:00am to 1:00 pm
			1. Volunteers still needed
				1. Kalyn and Victor will attend
	2. Human Services Block Grant for Shingles Vaccine Clinics
		1. Approved for 10 doses a month
			1. Approx. 30-40 people can be vaccinated

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| **2018-2019 Meeting Dates** |
| **General Meetings** | **Steering Committee Meetings** |
| Wednesday, September 11, 2019 | Tuesday, July 9, 2019 |
| Wednesday, December 11, 2019 | Tuesday, October 8, 2019 |
| **2019 Annual MCIC Dinner: May 8, 2018** |