CHIC Steering Committee Minutes

Monday, March 25,2019 12:00-1:30 pm

YWCA Titusville, PA

**Attendance:** Sean Silman (Census Bureau), Melissa Knapp (CSVC, EHS, PAT), Trevor Pearson (Heartland), Leanne Peterson (Guardian Healthcare), Andrea Kessler (College of St. Mary), Ashleigh English (YWCA Titusville), Jennifer Wellington (Women’s Services TVC), Terry Kerr (TAHC), Nathan Latimer (CCDAEC), Terri Wig (The United Way), Trish Dilbone (FSCAS), Dani Schmidt (Hospice), Amy Przepiora (MMC), Kelli Wright (YGBOI), Sherrie Flannery (Darling’s Home Care), Paula DiGregory (NWPA Tobacco Coalition)

**Welcome/Introductions**

* Sean Silman from the 2020 U.S Census reported on the upcoming census and explained the mandate and how it affects federal funding to communities. PA lost 3 seats in the House of Representatives due to decreasing census. He is working with the County Commissioners to develop a “Complete Count Committee” and looking at low response areas. Job opportunities are available for “door knockers” and other positions. Information was distributed related to this and also go to [www.2020census.gov/jobs](http://www.2020census.gov/jobs)

**Approval of Minutes:** Terri motioned, Paula approved

**Treasurer’s Report:**

* Balanced thru 2/28/19
  + Breakdown below – details available on file
  + Recent activity
    - * .09 Interest for February
* Ledger/Actual Balances:
* CHIC Account Total - $12,281.19
  + Restricted Fund Total - $6,260.71
    - Beam - $1,860.71
    - Looking Ahead - $4,300.00
    - STEADI/MOB - $100.00
  + Unrestricted Fund Total Ledger - $6,020.48

**Committee Reports:**

**Tobacco:**

* Initiatives
  + CIAA/Legislators
    - DATC Reminder - Fully funded - Tue. May 7th
      * Tobacco 21 & MSA Sustained funding - messages to legislators
        + Letter – org support
      * Room reservation deadline April 6
      * Webinars and toolkits available on all of above
      * Scheduling visits now – Lee needed
  + Cessation
    - Continue to focus on Behavioral/mental health & pregnant moms
    - CSI rollout May
  + Tobacco Holidays
    - GASPO and KBD Update - Titusville HS and MS involvement / Thankful Thursday
  + MUH
    - Reaching out to private locations
      * Fairview/Fairmont
      * Titusville Housing Authority – April 3 landlord Workshop
    - Free smoke free building signs available & assist with SF policy development
  + Prevention
    - See KBD
  + YLAP
    - City of Meadville – on April agenda with Teen Lounge rep.
  + Resources – always available
  + Collaborations
    - Lung Force – May 15 – Pittsburgh Marriot North
    - LGBTQ+ conference in June 16-18 – call for presenters
      * Provider training offering CME credits on May 31 in Erie
* HPV – forming a sub group to plan event with Nick Houck who is HPV cancer survivor
* Insurance – forming sub group to plan panel of private and MA prof. open to public to discuss current state of insurance in PA
* MOB/STEADI – Contract with ECDH approved and sent in. Waiting to be fully executed. Ashleigh English of YWCA accepted responsibilities to admin the MOB programming and will be trained as Master Trainer. STEADI needs one more provider before end of June 2019
* PIAC – emails sent regarding programming avail including HPV dental materials
* CCOPCT – minutes from CCOPC sent to CHIC and Seminar Series in Linesville Promoted. Also see notes regarding upcoming Recovery events per Trish Dilbone at FSCAS

**Old Business:**

* **Safe Deposit Box –** Need to get new officers signature cards done so that check for this can be sent
* **NonProfit Partnership – Renewal sent in**
* **Signatures –** Paula reported that officers and other approved members will need to go to NWSB in Meadville to sign signature cards so that they can sign checks

**New Business:**

* Terry Kerr from the Titusville Housing Cooperative Collaborative spoke about the program and gaps that need to be addressed in housing, drug/alcohol, financial issues that all affect housing. The group focuses on low income clients and senior citizens, homeless, and youth. He distributed the organizational vision/mission statement and flyer on Landlord Education Workshop. [tkerr@pasap.org](mailto:tkerr@pasap.org) and [www.tahepa.org](http://www.tahepa.org)
* **Trail Works** is reforming in our area.

**Member News:**

* Jennifer fromWomen’s Services of Titusville passed out “Programs and Services” pamphlet and reviewed the organization
* Trish from Family Services D&A announced a Recovery Celebration in Titusville on 9/6/19 and will coordinate with Venango and Crawford county for the event.
* CHAPS is holding the 17th Annual Crawford County Mental Health & Wellness Fair at the Downtown Mall on 5/7/19 from 11-3 pm.

**Adjournment/Next Meeting: Changed date to April 23 as the regular meeting would fall on Monday after Easter and believe would be low attendance. Amy and Kelli will confirm Meadville location.**